

A – The following must be attached to an application for the issuance or extension of the single permit for the performance of work as a self-employed person (Article 15 of the Employment, Self-employment and Work of Foreigners Act):

- a photograph of the foreigner or reference number from the clipboard for electronic photographs;
- passport or a certified photocopy of passport of the foreigner;
- proof of adequate health insurance that covers at least emergency medical services in the Republic of Slovenia, when the foreigner states that they are not covered by compulsory health insurance in the Republic of Slovenia;
- proof of sufficient means of subsistence;
- a certificate from the criminal record of the home country of the foreigner; always in the case of a request for the issuance of the first permit, and in other cases if the authority so requests.

In the procedure, the administrative unit will obtain the following information under compulsory powers:

- on compulsory health insurance in the Republic of Slovenia, when the foreigner states that they have compulsory health insurance in the Republic of Slovenia when providing proof of health insurance;
- from the criminal record, the record of final judgements or decisions on misdemeanours kept by the Ministry of Justice in the Republic of Slovenia;
- from the record on misdemeanours kept by the competent authorities in the Republic of Slovenia;
- final indictments filed and non-final judgments issued by the competent court;
- from the records kept by the tax authority on overdue unpaid tax obligations and on tax offences that are classified as confidential tax information;
- about whether the foreigner who wants to be self-employed has resided legally in the Republic of Slovenia for at least one year, except when the foreigner is entered in the business register as a person who will perform an independent professional activity.

B – The following must be attached to an application for the issuance or extension of the single permit for the performance of work as a self-employed person based on the consent of the Employment Service of the Republic of Slovenia for employment, self-employment or work (Article 14 of the Employment, Self-employment and Work of Foreigners Act) (circle as appropriate):

B1 – A foreigner with at least vocational education or national professional qualification obtained in the Republic of Slovenia who was registered for social insurance as an employed person for at least 20 months in the last 24 months prior to the submission of the application.

- a photograph of the foreigner or reference number from the clipboard for electronic photographs;
- passport or a certified photocopy of passport of the foreigner;
- proof of adequate health insurance that covers at least emergency medical services in the Republic of Slovenia, when the foreigner states that they are not covered by compulsory health insurance in the Republic of Slovenia;
- proof of sufficient means of subsistence;
- a certificate from the criminal record of the home country of the foreigner; always in the case of a request for the issuance of the first permit, and in other cases if the authority so requests;
- proof of at least vocational education or national professional qualification obtained in the Republic of Slovenia in accordance with the seventh, eighth or ninth paragraph of Article 12 of the Employment, Self-employment and Work of Foreigners Act.

B2 – A foreigner who was registered for social insurance as an employed person for at least 30 months in the last three years prior to the submission of the application.

- a photograph of the foreigner or reference number from the clipboard for electronic photographs;
- passport or a certified photocopy of passport of the foreigner;
- proof of adequate health insurance that covers at least emergency medical services in the Republic of Slovenia, when the foreigner states that they are not covered by compulsory health insurance in the Republic of Slovenia;
- proof of sufficient means of subsistence;
- a certificate from the criminal record of the home country of the foreigner; always in the case of a request for the issuance of the first permit, and in other cases if the authority so requests.

B3 – A foreigner who completed the last year of education in the Republic of Slovenia and obtained at least higher education:

- a photograph of the foreigner or reference number from the clipboard for electronic photographs;
- passport or a certified photocopy of passport of the foreigner;
- proof of adequate health insurance that covers at least emergency medical services in the Republic of Slovenia, when the foreigner states that they are not covered by compulsory health insurance in the Republic of Slovenia;
- proof of sufficient means of subsistence;
- a certificate from the criminal record of the home country of the foreigner; always in the case of a request for the issuance of the first permit, and in other cases if the authority so requests;
- proof that they have obtained at least short-cycle higher vocational education in the Republic of Slovenia in the last two years prior to the submission of the application in accordance with the seventh, eighth or ninth paragraph of Article 12 of the Employment, Self-employment and Work of Foreigners Act.

B4 – A foreigner who has completed a research work programme in the Republic of Slovenia:

- a photograph of the foreigner or reference number from the clipboard for electronic photographs;
- passport or a certified photocopy of passport of the foreigner;
- proof of adequate health insurance that covers at least emergency medical services in the Republic of Slovenia, when the foreigner states that they are not covered by compulsory health insurance in the Republic of Slovenia;
- proof of sufficient means of subsistence;
- a certificate from the criminal record of the home country of the foreigner; always in the case of a request for the issuance of the first permit, and in other cases if the authority so requests;
- proof that the foreigner completed a research work programme in the Republic of Slovenia in the last two years prior to the submission of the application (certificate from the research organisation on the completion of the research work).

In the procedure of the issuance of a single permit, the administrative unit and the Employment Service of the Republic of Slovenia will obtain the following information under compulsory powers:

- on compulsory health insurance in the Republic of Slovenia, when the foreigner states that they have compulsory health insurance in the Republic of Slovenia when providing proof of health insurance;
- from the criminal record, the record of final judgements or decisions on misdemeanours kept by the Ministry of Justice in the Republic of Slovenia;
- from the record on misdemeanours kept by the competent authorities in the Republic of Slovenia;
- final indictments filed and non-final judgments issued by the competent court;

- from the records kept by the tax authority on overdue unpaid tax obligations and on tax offences that are classified as confidential tax information;
- that the foreigner was registered for social insurance as an employed person in the Republic of Slovenia for at least 20 months in the last 24 months or that the foreigner was registered for social insurance as an employed person in the Republic of Slovenia for at least 30 months in the last three years.

Information regarding personal data protection:

- the personal data from the form is processed for the purpose of issuance of a residence permit in accordance with Article 93 of the Foreigners Act;
- the authority has the right to obtain other data as well, if this is in your interest and you have given your consent or if this is permitted by law. You can withdraw your consent from the authority at any time;
- if the required conditions are met, you have the right to access your personal data, the right to restrict processing and the right to object to processing;
- you have the right to check the accuracy of your personal data that is entered in the residence permit and the right to request for the data to be altered or, if the required conditions are met, its deletion.
- The controller stores your data in accordance with Article 115 of the Foreigners Act;
- the authorised person of the controller for the protection of personal data at the Ministry of the Interior can be contacted at the e-mail address: dpo.mnz@gov.si;
- if you are of the opinion that your data is being processed illegally, you can file a complaint with the Information Commissioner.